First time user, click on "Sign Up" (Red Arrow). You can click on the blue "Help and Answers" button at any time during the registration process.



You will receive time-sensitive messages wherever you specify, such as your home, mobile or business phones, email address, text messages and more. You pick where, you pick how.

Username	Forgot username
Password	Forgot password
Password	
☐ Keep me signed in (Uncheck if on a shared compu	ter)
Login	

Fill out your profile information



Fill in the numbers and email addresses that apply to you. Don't click "save" yet.

Contraction of the second s				
🗲 🛞 🎮 https://member.everbridge.net/manage/453003085 🔎 🛩 🔒 🖒 🦱 JO	EMA Public - My Profile 🛛 🗙			6 🕁 😟
Here's how to contact me.	(Complete at least 1 )			
Move up or down to change the order.				
🔺 💌 1) Text Primary Cell	United States		2055559999	
2) Secondary Email	cokerj@jccal.org			
▲ 💌 3) Call Primary Cell	United States	~	2055559999	
🔺 💌 4) Primary Email	email address here		×	
▲ 💌 5) Home Phone	United States	~	2055550000	
🔺 💌 6) Work Phone	United States	<b>v</b>	555-555-5555	
		Ext	5555	
▲ ▼ 7) Text Secondary Cell	United States	~	555-555-5555	
▲ ▼ 8) Call Secondary Cell	United States	~	555-555-5555	
Y 9) Other Phone	United States	~	555-555-5555	
III) TTY Device	United States	▼ ]	555-555-5555	

The red arrows let you move your contact numbers up and down; this is how you adjust your priority. What's best for you? Once you do that, click "save".

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Here's how to contact me. (	Complete at least 1 )				
Move up or down to change the order.					
🛋 💌 1) Text Primary Cell	United States		2055559999		
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🔺 💌 3) Call Primary Cell	United States	~	2055559999		
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🛋 💌 5) Home Phone	United States		2055550000		
🔺 💌 6) Work Phone	United States		555-555-5555		
		Ext	5555		
7) Text Secondary Cell	United States	~	555-555-5555		
▲ ♥ 8) Call Secondary Cell	United States		555-555-5555		
💌 💌 9) Other Phone	United States	~	555-555-5555		
🔺 💌 10) TTY Device	United States	•	555-555-5555		

Now you can add as many as 5 locations you want to be notified about. Home, work, school, relatives, etc. In the "Location Name" block type in what you want to call the location.

And Address of the other states of the other s				
Attps://member.everbridge.ne	t/manage/453003085 🔎 → 🔒 C 🖉	ls JC EMA Public - My Locatio ×		6 6 6
Ed	it the Location	4		
*Loc	cation Name	Home		
* Con	untry	United States		
* Add	dress	4500 Home Street Road	×	
Apt/5	Suite/Unit			
City		Birmingham		
State	Province	Alabama		
Post	al Code	35209		
		Show Latitude/Longitude		
		Verify This Address Cancel		

After you enter the location information, click on "Verify this address".

https://m	nember.everbridge.net/manage/453003085 🎾 👻 🛾	I C MA Public - My Locatio X		w 13
	Edit the Location			
	* Location Name	Home		
	* Country	United States		
	* Address	4500 Home Street Road	×	
	Apt/Suite/Unit			
	City	Birmingham		
	State/Province	Alabama		
	Postal Code	35209		
		Show Latitude/Longitude		
		Verify This Address		

The system found you! The grey point on the map is the address you entered.



#### Now click on the circle to the left. Your grey marker will turn red.



# Now, click on "This is my Location". The location you chose is now entered under your profile.



You can add as many as four more locations, for a total of five.

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+ttps://member.	everbridge.net/manage/453003085	Ω → 🔒 🖒 🥕 JC EMA Public - My Locatio ×	a state and		 	ት 🖓
	Earnest	5647 Smith Road	Edit Delete View on Map			
	Add a Locatio	on				
	* Location Name	School				
	* Country	United States		~		
	* Address	1901 S Lakeshore Dr				
	Apt/Suite/Unit					
	City	Homewood				
	State/Province	Alabama		<b>v</b>		
	Postal Code	35209 ×				
		Verify This Address	Cancel			

Your next step is "My Information"; this is voluntary. This would help us contact people who have special skills, such as Medical Professionals. You are not required to fill this out; again, this is voluntary.



If you have special medical needs, you can check the boxes listed here. This helps us locate you in the event of an incident.

JC EMA Public - My Inform × I can operate heavy equipment I have heavy equipment Medical Professional Adult Care Facility Chemicals on site Fuel Facility Healthcare Facility Other Hazardous Materials on site School/Child Care Dialysis Hearing Impairment Homecare Assistance Language Interpreter Needed Life-sustaining Equipment Mental/Corporting Condition

Now we move to the actual alerts that you want to receive. Check the box next to "Severe Weather Alerts". You will see all of the alerts that are available. Don't hit "Save" yet until you've reviewed the list.



Here are the categories; you will see your choices. We will get back to the Weather and Hazard Alerts Settings box after we have looked at the categories.



If you don't want a particular type of alert, simply uncheck the box next to the alert. You won't receive these alerts. You can go back in later and change this if you want to.



Here is one example: this person did not want fire alerts, and has chosen some, but not all of the "Non-Precipitation" alerts. It is your choice.



Now we move to "Severe" alerts. Please note that everyone receives tornado warnings. You can choose whether to receive other watches and warnings.



Continue through the list; you pick those alerts you want to receive. Before you click on "Save" we will look at the "Weather Hazards and Alerts" box.



The "Weather and Hazard Alerts Settings" box allows you to pick "quiet times" when you don't receive watches and warnings. You will ALWAYS get tornado warnings. Quiet times are optional.



When you are finished, click "Save". You have now completed the sign up steps. You can go back in later and adjust these by clicking on the login link. Now, "Logout".

